

CHELAN COUNTY COMMISSIONERS
MINUTES OF FEBRUARY 10&11, 2020

Monday, February 10, 2020

8:59:23 A.M. Opening – Pledge of Allegiance

Chairman England calls the meeting to order. Present for session is Commissioners Bugert, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity. *Commissioner Overbay joins session via telephone conference.*

9:00:17 A.M. Consent Agenda

Upon motion and second by Commissioners Bugert and Overbay, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
 - a) Carol Macy, Clerk, Step Increase
 - b) Anna Dodge, District Court Probation, Termination
4. Manual Warrant for the payment of the Jail Camera System – **add on**

9:02:04 A.M. Board Discussion

- Notification of Census on Treasurers tax statement, working with PUD and the City of Wenatchee. Bilingual Posters
- Meeting with Mayor of Leavenworth Re: Short term rental management in the Urban Growth Areas and revenue sharing
- Legacy Pesticide meeting update – Community Outreach on Lead/Arsenic
- Review of WSAC Hot Sheet
- Blake Baldwin Re: updates on House Bills

9:44:09 A.M. County Administrator Cathy Mulhall

Closed Session

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to move into a Close Session pursuant to RCW 42.30.140 (4) to evaluate strategy and/or positions related to collective bargaining negotiations.

9:56 A.M. Commissioner Overbay is excused from session

10:08:02 A.M. Move back to regular session

Continued Discussion

- Permitting for Ohme Gardens Gate House
- River Tubbing

10:41:34 A.M. **Action**

Upon motion and second by Commissioner Bugert and England, the Commission unanimously approves the action items as follows:

1. Approved List of Respondents to 2020-21 A/E RFQ 20200110B4-2
2. Copiers Northwest – Program Lease, Clerk’s Office 20200110A5-1
3. Resolution #2020-14 RE: Authorizing the single source purchase of software, equipment, licensing, installation, and maintenance for upgrade of existing FLIR manufactured Latitude closed circuit television system
4. Accurate Electric Unlimited Re: CCRJC Closed Circuit Video Upgrade 20200110A5-2
5. WA Tech Service Level Agreement 20200110A5-3
6. Notice of Hearing – Supplemental Budget Appropriation 20200110H6-1
7. Grant Services Agreement Re: 2020 Lodging Tax – WVMCC 20200110A2-1

10:42:07 A.M. **Recess**

10:59:49 A.M. **Natural Resources Director Mike Kaputa**

Discussion

1. Consulting agreement with Natural Systems Design for Wenatchee River at Icicle Confluence Side Channel Preliminary Design
2. Letter of engagement for professional services with Northwest Management, Inc., for Stemilt landscape restoration services
3. Timberland services agreement with American Forest Management for forest management services
4. Monitor Park Property Appraisal
5. Icicle Workgroup Agenda

11:48:46 A.M. **Action**

Upon motion and second by Commissioner Bugert and England, the Commission unanimously approves the action items as follows:

1. Consulting agreement with Natural Systems Design for Wenatchee River at Icicle Confluence Side Channel Preliminary Design 20200110A5-4
2. Letter of engagement for professional services with Northwest Management, Inc., for Stemilt landscape restoration services 20200110A5-5
3. Timberland services agreement with American Forest Management for forest management services 20200110A5-6

11:49:16 A.M. **Recess**

1:30 P.M. *Commissioner Overbay re- joins session*

1:32:14 P.M. **Facility Maintenance Director Brian Travis**

- Jail Camera system
- Installation of Juvenile water heater and storage tanks
- Fairground back-up server room

- Courthouse conference room completion
- Migrant Camp water line upgrade
- Jails walk-in fridge and freezer
- Proposal for Department of Corrections 60-bed lease

1:37:05 P.M. Executive Session

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to move into 10 minute Executive Session Pursuant to RCW 42.30.110(d) to review negotiation on the performance of publicly bid contracts.

Extend Executive Session by 28 minutes – Public Notified

2:15:03 P.M. Move back to regular session

2:15:17 P.M. Action

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

- Use of Trail Court Improvement money for Self-Represented Litigants Network Conference 20200110B4-3

2:16:42 P.M. Executive Session

Upon motion and second by Commissioners Bugert and Overbay, the Commission unanimously approves to move into 10 minute Executive Session Pursuant to RCW 42.30.110(d) to review negotiation on the performance of publicly bid contracts with Prosecuting Attorney Doug Shae.

Extend Executive Session by 15 minutes – Public Notified

2:40:54 P.M. Move back to regular session

2:42:16 P.M. HR Director Rosario Nystrom

Executive Session

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

Extend Executive Session by 35 minutes

3:17:31 P.M. Move back to regular session

3:17:43 P.M. Recess

Tuesday, February 11, 2020

9:07:42 A.M. Chairman England calls the Tuesday meeting to order. Present for session are Commissioners Bugert and Overbay, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

9:00 A.M. **Fair/Expo Director Karen Welch Re: Fairgrounds update**

9:30 A.M. **Public Works Director Eric Pierson**

OPEN BIDS: Crushed Aggregate for Seal Coat – *No Bids Opened, Addendum Postponed to 2/18/2020*

BID AWARD: West Cashmere Bridge, CRP 693 – *Postponed to 2/18/2020 at 9:30 A.M.*

Discussion

1. Supplement No. 7 to Contract No. 2016-03 with Tran Tech Engineering, LLC for Construction Management Services Related to the West Cashmere Bridge, County Road Project 693, CRP 693
2. Access Easement with Greg and Johanna Huffman for the Manson Landfill
3. Final Order of Vacation Petition by Green Tail, LLC for a Portion of Boyd Road

9:37:28 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. Supplement No. 7 to Contract No. 2016-03 with Tran Tech Engineering, LLC for Construction Management Services Related to the West Cashmere Bridge, County Road Project, 693, CRP 693 20200110R1-1
2. Access Easement with Greg and Johanna Huffman for the Manson Landfill 20200110E1-1

10:16:01 A.M. **Community Development Director Dave Kuhl**

Discussion

1. Lisa Grueter, Berk Consulting – Short Term Rentals Scope of Work and Schedule

10:29:09 A.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

- Amended Scope of Work with Berk Consulting for Short Term Rentals 20200110A5-7

10:29:52 A.M. **Continued Community Development Discussion**

- Requested salary for new Planning Examiner
- Interim Zoning Controls

11:00 A.M. **Cascadia Conservation District, Mike Cushman RE: Program Update**

11:44:53 A.M. **Recess**

11:45:39 A.M. **Move back to regular session**

11:46:00 A.M. **Executive Session**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to move into 20 minute Executive Session Pursuant to RCW 42.30.110(d) to review negotiation on the performance of publicly bid contracts.

12:04:11 P.M. **Move back to regular session**

12:04:20 P.M. **Recess**

1:24:38 P.M. **Financial Policies Meeting, Conference Room #1 – Auditor Skip Moore, Financial Services Manager Kristi Harris**

2:44:03 P.M. **Move back to regular session**

2:45:36 P.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

- Memorandum of Defense for Natural Resources Director Mike Kaputa for Douglas County Court Case #20-2-00038-09 20200110A5-8

2:46:40 P.M. **Adjourn**

Board adjourns until Tuesday, February 18, 2020

Weekly Voucher Approval for Payment	20200110B4-1
Current Expense	\$307,426.67
Other Funds	<u>\$677,954.89</u>
Total All Funds	\$985,381.56

BOARD OF CHELAN COUNTY COMMISSIONERS

DOUG ENGLAND, CHAIRMAN

CARLYE BAITY, Clerk of the Board